PLANNING, RESOURCE AND BUDGET
COMMITTEE MINUTES
August 30, 2019
1:00 PM – 2:30 PM CP-1060-05

Attendance
☒ Aguilar, Aaron
☐ Clark, Marcia
☒ Dabirian, Amir
☒ Davis, Anthony
☐ de Lijser, Peter
☒ Forgues, David
☒ Garcia, Danielle representing President Framroze Virjee
☐ Nagai, Nelson
☒ Jenkins, Claire
☒ Kim, Danny C.
☒ Kim-Goh, Mkyong
☐ Le Grande, Harry
☒ Mallicoat, Stacy
☒ McConnel, Craig
☒ Mickey, Dave (Chair)
☐ Ng, Chean Chin
☒ Oliver, Pamella
☐ Saks, Greg
☒ Seung, HyeKyeung
☐ Virjee, Framroze
☐ Yong, Emeline
☒ Zarate, Maria Estela

Guests: Adamson, Balderas, Bonney, Drumm, Graylee, Leone, Martin (for Harry Le Grande), Sha, Tran

I. Call to Order
   • Chair Mickey called to order at 1:03 PM

II. Introductions
   • Self-introductions of committee members and guests

III. Announcements
   • HyeKyeung announced Communications Science and Disorders successful renewal of accreditation

IV. Approval of Minutes
   4.1 Minutes April 19, 2019 (draft)
      • M/S/P Mallicoat, Forgues
   4.2 Minutes April 26, 2019 - draft
      • M/S/P Oliver, Saks

V. New Business
5.1 Emily Miller Bonney, Professor of Liberal Studies and Dean of Pollak Library
   Dean Bonney presented on the Pollak Library Budget. Topics covered include: $6.5m baseline budget since 2004, $200k budgeted for student assistants but $600K needed to maintain service levels, and the Library’s inability to sustain an increasing acquisitions budget from one-time sources like salary savings. There was additional discussion on strategies to minimize subscription costs through systemwide led efforts to negotiate with providers like Elsevier. A handout was provided and referenced during the presentation

5.2 Sheryl I. Fontaine, Ph.D. Dean, College of Humanities and Social Sciences Professor of English
   • Deferred to September 20th meeting
5.3 **Marie Johnson**, Dean of the College of Natural Sciences and Mathematics
- Deferred to September 20th meeting

5.4 Additional Notes
- Chair Mickey summarized the purpose of the PRBC Committee for new members:
  Write and Submit the Recommendation Memo to the President at the end of the academic year
- Graylee clarified that Budget 101 will be presented in October
- Mallicoat suggested adding an update on Parking as a topic of discussion
- Chair Mickey announced that the election for PRBC vice-chair is scheduled for October

5.5 Future Meetings:

- **September 20**
  - Presidents response to AY 2018-2019 Recommendation Memo - President Virjee
  - College Presentations from:
    - Dean Fontaine – Humanities and Social Sciences (HSS)
    - Dean Johnson – Health and Human Development (HHD)
    - Dean Kirkman – Education

- **October 2019**
  - CSU Budget 101 – AVP Graylee
  - Elect co-chair – Chair Mickey

VI. Adjournment
- M/S/P Dabirian, Kim at 1:31 pm.

Respectfully submitted: Jhofelle Maruzzo and Oliver Ravela