

<p><b>PLANNING, RESOURCE AND BUDGET COMMITTEE</b>  <b>Minutes</b>  <b>September 22, 2017</b>  <b>1:00 PM – 2:30 PM</b>  <b>CP-1060-05</b></p>
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**Attendance**

√	Erica Bowers		Mildred García	√	James Rodriguez
	Amir Dabirian	√	Sherif Khalifa		Greg Saks
√	Peter de Lijser	√	Danny C. Kim	√	HyeKyeung Seung
√	Mike DeMars	√	Stacy Mallicoat	√	Michael Shafae
	Berenecea Johnson Eanes	√	Dave Mickey, Chair	√	Stephen Stambough
	Eric Endres	√	Irena Praitis	√	Emeline Yong
√	David Forgues	√	Nelson Nagai	√	Meghan Waymire
√	Danielle Garcia representing President Mildred García	√	Anil Puri		

Guests: Adamson, Balderas, Garcia for Saks, Graylee, Nguyen, Roll for DeMars, Scialdone for Eanes, Tadesse for Dabirian, Tran, Wong

**I. Call to Order**

- Chair Mickey called to order at 1:00 pm

**II. Announcements**

- Chair Mickey announced the first production of the season with Frankenstein on Friday, September 29<sup>th</sup>
- Stambough mentioned the Academic Senate retreat is scheduled for Friday, September 29<sup>th</sup>
- Tadasse reminded everyone to change their passwords – deadline is September 30<sup>th</sup>

**III. Approval of Minutes**

a. Minutes September 8, 2017 (draft)

- M/S/P Rodriguez, Shafae

**IV. New Business**

a. Budget 101

- Chair Mickey introduced guest AVP Graylee from Resource Planning, Analysis & Budget to present the CSU Budget Process
- VP Kim provided a general overview presentation for the newer members and a refresher for the returning members. The budgeting process includes the allocation of funds from the State to the Chancellor's Office, must take into account mandated cost, remaining funds available to cover campus priorities based on committee recommendations but does not include allocation of dollars.

- Guest Graylee covered the following topics from a powerpoint presentation:
    - State of California Budget Timelines – CSU and Trustees Support Budget Request – CO, BOT, Preliminary Budget, Advocacy, May Revise, Governor Signs by July 1<sup>st</sup>
    - CSU Budget Cycle & Timelines – Fiscal Year
    - Sources of State General Fund Revenue – % Breakdown by Tax Category: Personal Income Tax, Sales & Use Tax, Corporate Tax, Insurance Tax, Rainy Day Fund, Other
    - State General Fund Expenditure Budget - % Breakdown by Sector: K-12, Higher Education, Health & Human Services, Corrections, Other
    - Higher Education General Fund Budget - % Breakdown between UC, CSU, Community Colleges, Student Aid Commission, GO Bonds
    - General Operating Fund Sources of Revenue - % Breakdown by Tuition, State Allocation, Non-Resident, Other
    - Fee Revenue Categories of Fees – I-VI
    - General Operating Fund Expenses - % Breakdown by Category: Salaries & Benefits, Operating Expenses, Tuition Discounts
    - Funding Methodology – CSU Level
    - General Operating Fund – Budget Allocations – Baseline and One-Time
    - University Budget Process
    - President’s Allocations – PRBC Categories, reference President’s Letter dated September 6, 2017
    - More Information – Budget Website
  - VP Kim briefly reviewed the President’s letter and allocation categories, and addressed questions such as narrowing the funding gap and the campus progress toward the GI 2025 initiative.
- b. Member Items for PRBC Review for AY 2017/18
- Chair Mickey requested member feedback on topics for discussion and presentation during FY 2017/18. Recommendations included:
    - Graduation Initiative 2025 (GI 2025)
    - Facilities – McCarthy Hall
    - University Strategic Plan
    - Schedule classes on Friday and Saturday – resources
    - Facilities Strategic Plan
    - Parking
    - Extended Education (UEE)
    - Facilities
    - HRDI
    - EO 1100 and Budget Impact
    - IRA Funding
    - Student Success Initiative (SSI)
    - Stacked Parking – Cost
    - Physical Master Plan
    - TA and GA – Tuition Waivers
    - Graduate Studies – Plans
    - College Town
    - Titan Hall

**V. Adjournment**

- M/S/P Praitis, Bowers at 1:59 pm

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*Future items:*

*10/6 Elect Vice Chair*

*10/6 Minor in Public Policy*

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Respectfully submitted: May Wong