Attendance

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<th>Name</th>
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<tr>
<td>Michael Badal</td>
<td>Mike DeMars</td>
<td>√ Bill Meyer</td>
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<td>√ Erica Bowers</td>
<td>√ Bereneceea Johnson Eanes</td>
<td>√ Dave Mickey</td>
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<td>Gail Brooks</td>
<td>Mildred García</td>
<td>√ Irena Praitis</td>
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<td>√ Jon Bruschke</td>
<td>Christa Johnson</td>
<td>√ Greg Saks</td>
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<td>√ Ann Camp representing</td>
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<td>President Mildred Garcia</td>
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<td>√ Danny C. Kim</td>
<td>Gabe Sedeno</td>
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<td>José Cruz</td>
<td>Stacy Malliccoat</td>
<td>√ Michael Shafae</td>
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<td>√ Amir Dabirian</td>
<td>√ David McKenzie</td>
<td>√ Sora Tanjasiri</td>
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<td>√ Paul De Land</td>
<td>√ Robert Mead</td>
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Guests: Adamson, Garcia, Graylee, McMahan for Provost Cruz, Rikli, Swarat, Villarreal, Wong

I. Call to Order
   • Chair Bowers called the meeting to order at 1:03 pm.

II. Announcements
   • None

III. Approval of Minutes
   • April 8, 2016
     o M/S/P De Land, Dabirian with changes to section 4.3 as suggested by Tanjasiri

IV. New Business
   • Research enterprise – AVP Rikli (time certain, 1:10)
     o Guest AVP Rikli presented a power point on Research & Sponsored Projects which covered the following topics:
       ▪ CSUF Mission – Teaching and Research
       ▪ Strategic Plan #4 – Objective: Increase by 25% overall grants and contracts revenue generated through PI applications
       ▪ Summary and Conclusions – Progress in external fundraising but ranks ‘last’ compared to CSU peer campuses. Concern - Faculty Retention
       ▪ Background: Restructure Research & Grants Operations: RCATT, ORD, OGC, OSP (4 offices at 3 locations)
       ▪ New Structure – Single Umbrella Office (ORSP)
       ▪ Rationale for Change in Structure
Steady Progress: Grants & Contracts Funding for the past 3 years (FY 2012-13 thru FY 2015-16)
- Grants Submission by College - FY 2010-11 thru FY 2014-15
- Awards by College/Division – FY 2012-13 thru FY 2014-15
- Funding by Sponsor 2014-15 - Federal, State, Non-Profit, DOE, Local, Profit/Private, Foreign
- Success Rate: Proposals Submitted/Awarded (All Agencies and Federal) – FY 2011-12 - FY 2014-15

Concerns: CSUF Ranks 11th with little change over the past 5 years
- External Funding for CSU Campuses–FY 2008-09 - FY 2013-14
- CSU Grants & Contracts Expenditures in FY 2013-14 for Tier 1 & II Campuses

Research Climate Issues at Fullerton – Equitable costs for assigned time for grant-support research; Support for research/proposal writing; Description of faculty workloads; Post award support for PIs
- .25 vs .20 cost of 3-Unit Course Release – Direct and indirect costs over 5 years
  - .25 Buy-Out Rate: Leaves little for research/student assists vs
  - .20 Buy-Out Rate: More funds for research/student assists
- Assigned Time: Via Intramural Grants in FY 2015-16
- Intramural Applications & Awards
  - Junior/Senior and RSCA Awards by College in FY 2015-16

Proposal Writing Assistance – 4 College-Based Research Grant Specialists (RGS) and Centers/Institute Assistance (ex: HPRI)
- How RGS Helps-Assists with funding, crafts proposal, obtains approval, documentation, prepares budget, tracks timeline, liaison with Grants & Contracts
- Other types of assistance: Funding My Research Workshops, Research Festival Day, College-based workshops, Centers/Institute Support, Indirect Costs Return to Colleges
- Indirect Cost Return 3-Year Data – July 1, 2012-June 30, 2015

3rd Faculty Concern – Reasonable description of faculty workloads in grant proposals

4th Faculty Concern – Adequate post award support for PIs
- HPRI – Health Promotion Research Institute – Recommendation for Post Award Administrator to be funded by the university vs funding by grant
- Post Award Grant Administrator-Orientation, monitors budget, handles administrative tasks, hires staff, students and requests stipends, provides financial reports, acts as a resource
- Student Research–Part of Research Enterprise (HIP)–SCAR, SCCUR, CUR Posters, Student Research Competition & Creative Activities Day, Outstanding Scholarly & Creative Activities Awards

Regulatory & Compliance Activities – IRS, IACUC, Compliance Officer

Summary/Re-cap – Positive news (increase in external grant funding) & Negative news (continues to rank last among peer group), Concern (Inadequate support, workload, assign time, potential retention issues)
- Recommendations (4)–Change cost of buyout time from .25 to .20; Provide adequate assign time for faculty; Provide Research Grant Specialist to each college; Provide post award support services for PIs. Requests PRBC support for the last two recommendations.

- Budget Request – Top Priorities
  - Post Award Grant Administrator
  - Salary support for RGS coverage in each college
  - Proposed RGS Coverage of current employees and new hires

- High Impact Practices (HIPs) pilot update – VP Dabirian
  - VP Dabirian, Deputy Provost McMahan and Guest Swarat shared a presentation “High Impact Practices: Fall 2015 Pilot Update” and offered an update of the campus program with a discussion on the following:
    - CSUF’ Strategic Plan - Goal #2 and Objective
    - Taskforce Recommendation – Titans Reach Higher (Research, Experiential, Active, Community, Human)
    - Defining HIPs – Characteristics
    - HIPs Process: University Perspective
    - Data Collection Overview – What and how to measure (Student participation, student learning and HIP characteristics)
      - HIPs Pilot Fall 2015: Curricular – Participation-35 courses in 5 colleges, 14 courses tracking in iFullerton, 971 students
      - HIPs Pilot Fall 2015: Co-Curricular – Implemented in 7 sites
    - Faculty Support – IMPACT Teaching Certificate
    - Data Analysis Overview: University & Course Level
    - Fall 2015 Pilot Preliminary Findings – Experiences & Learning Gains
      - Is the strategic plan goal met? (student participation)
      - Does HIPs participation lead to positive learning gains?
      - What are students’ experiences in HIPs–Quantity? (How many opportunities)
      - What are students’ experiences in HIPs–Quality? (The opportunities are adequate)
      - What are students’ experiences in HIPs-Perceived gains? (The opportunities are helpful)
      - Is there any dosage effect for the HIP characteristics on the perceived and actual learning gains?
      - Do students of different group have different HIPs experiences and perceived gains? (quantity & quality)
    - Fall 2015 Pilot Preliminary Findings: Tracking
      - HIPs Full Tracking – Data Collection, Learning Management System, PeopleSoft
      - Data Collection Technology Tools Reporting
      - Translating Tracking to HIPs Data: Titanium Reports – Student participating & HIP characteristics
      - Fidelity of Student Tracking
      - Tracking vs. Faculty Expectation – Time Investment
Spring 2016 & Moving Forward
- Spring 2016 Improvements – HIPs matrix with subcategories, more detailed reporting, mobile apps with consent form built-in
- HIPs Pilot Spring 2016: Curricular – 58 courses in 8 colleges, 47 courses tracking in iFullerton
- HIPs Pilot Spring 2016 – Co-Curricular – HIPs tracking implemented in 7 sites, Internship and Undergraduate research in all colleges
- HIPs Simulation for Fall 2007-Fall 2008 and Fall 2009-2010 Cohorts - % of students

Pilot Setting Activity – Bowers/Dabirian
- Chair Bowers and VP Dabirian reviewed the priority list and offered instructions on casting votes using the clickers - two per category – high, medium, low
  - Deferred maintenance - $150 million needed
  - Staff-salary programs – Promotions, range elevations)
  - Research infrastructure/enterprise – Research grant spec, cost sharing from Univ grants, intramural grants
  - Instructional equipment
  - Library inflation
  - HIPs
- Outcome of votes:
  - High – Deferred maintenance and Staff-salary programs
  - Medium – Instructional equipment and Research infrastructure/enterprise
  - Low – Library inflation and HIPs

Chair Bowers informed members and guest the PRBC meeting scheduled for Friday, April 22nd is cancelled. Follow-up and reminder email sent by Mary Cabrera on Monday, April 18th). Next PRBC meeting is Friday, April 29th.

V. Adjournment
- M/S/P Dabirian, De Land at 2:53 pm

Future items:
- Finalize PRBC Recommendations Memo - May 6, 2016
- Updated Budget Projections/May Revise - VP Kim, May 6, 2016

Respectfully submitted: May Wong