PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
March 18, 2016
1:00 PM – 2:30 PM
CP-1060-05

I. Call to Order
   • Chair Bowers called the meeting to order at 1:02 pm.

II. Announcements
   • Meyer reminded everyone to vote in the upcoming All-University Elections for Spring 2016.
   • Bruschke offered a brief update on the PBF memo. Data was provided by VP Kim, suggested reaching out to local legislators to advocate for additional funding.
   • Chair Bowers will notify members of March 28 and April 15 meeting status

III. Approval of Minutes
   • March 4, 2016
     o M/S/P Dabirian, De Land
   • February 19, 2016
     o Revised as requested

IV. New Business
4.1 Next Year’s Budget Projections – VP Kim
   • VP Kim provided members and guests with the “2016-2017 Budget Outlook” from a power point presentation.
The overview included the following topics:

- **Governor’s Preliminary Budget**
  - **Summary:**
    - $148.3m increase for Support, scholarship and lease revenue rental
    - Deferred maintenance and Energy projects (one-time funds)
    - Tuition flat
    - Improve graduation rates (24% by 2025)
  - **Additional items:**
    - Economic expansion
    - Prop 2 rainy day fund
    - Minimum wage proposal from $10/hr to $15/hr

- **Review of Budget Strategies from 15-16 Process**
  - Divisional carry-forward and reserve funds; one-time funds; Capital matching funds; Deferred maintenance, Advocate for state-wide equity

- **Budget Themes and Challenges for 16-17**
  - Enrollment increases; low growth rate; TTF positions; Deferred maintenance; Baseline funding; IRP’s; Minimum wage increases; Faculty promotions

- **Fiscal Year 2016-17 – Budget Projections – Sources of Revenue and Projected Sources of Revenue**
  - Sources of Revenue; CSU Request 3%; CSUF 3% Enrollment; Enrollment and FTES; One-Time for a total net available of $4,051,568

4.2 **Facilities – Willem van der Pol**

- Guest van der Pol offered a Facilities Management update on “Improving Project Delivery” with an overview of Assessment, Findings and Recommendations, and Improvement Strategies.
  - **Assessment**
    - Evaluate Organization and Recommendations
    - Review Projects and Recommendations
    - Metrics and Recommendations
  - **Response – Guiding Principles, Strategies, Assessment**
    - Principles – Proactive, Expedient, Adapt/Adjust, Transparent/Resourceful
    - Campus Perspective – One entity, Web portal, Customer assistance, Universal format, Expand baseline service
  - **Responding to Change – Sacramento, Chancellor’s Office, Campus**
  - **Strategies**
    - Re-organize Facilities Planning & Management (12/2014) and Facilities Management (03/2016)
    - Improve Project Request Process
    - Improve Project Delivery Process – Project Delivery “Lanes”
    - Baseline Services – Increase services, Limit fees, Improve delivery, Increase planning and services
    - On-Line Access – FM website, FacilitiesLink
    - FM Evaluation Program
4.3 Review of Last Year’s Priorities - VP Kim

- VP Kim presented a review of the “Status of FY 2014-15 Allocations” based on the following categories for a total of $24,053,971
  - Operationalization of the University’s Strategic Plan – $3,807,499
    - Tenure Track Faculty Recruitment – 133 Positions (Year 2 of 2)
    - Academic Affairs Assessment
    - Development of Administrative Support for Colleges
  - Reinvesting in Instructional & Support Infrastructure - $3,856,639
    - Building, Grounds & Maintenance - $3m ($1m baseline in FY 14/15)
    - Chargeback Relief (Capital Project Management) for State Funded Projects - $452,424 (Year 2)
    - Classroom Refurbishment (Year 2 of 5)
    - CMS Loan (Year 9 of 9)
    - Irvine Campus
  - Core Operations Critical to Support Student Success - $5,407,702
    - Faculty Promotions and Benefits
  - Strategically Addressing Structural Deficits - $2,705,686
    - Faculty Sabbatical - 61 out of 72 Sabbaticals granted
    - HRDI – Diversity, EAP, University Awards, Investigations
    - IT – iPad Mini/iPad Air rollout/refresh
  - Over-Enrollment – $8,276,455
    - Student Affairs Financial Aid and Center of Internship & Community Engagement (CICE)

- Chair Bowers informed members that direction/information regarding the budget priorities ‘dot exercise’ will be sent via email. The ‘as needed’ meeting scheduled for Friday, March 28 is cancelled (reference March 21st email from Mara Cabrera).

V. Adjournment
- M/S/P Dabirian, De Land at 2:31 pm

Future items:
- FY 2016-2017 Priorities- April 8, 2016
- Staffing ratio issues- Interim VP Brooks, April 22, 2016
- High Impact Practices (HIPs) pilot update- Provost Cruz, April 22, 2016
- Finalize PRBC Recommendations Memo- May 6, 2016
- Updated Budget Projections/May Revise- VP Kim, May 6, 2016

Respectfully submitted: May Wong