I. Call to Order
   • Chair Bowers called the meeting to order at 1:01 pm.

II. Announcements
   • Hidalgo reminded everyone to change their passwords (every quarter)
   • Bowers acknowledged VP Dabirian’s YouTube welcome message
   • Meyer announced the upcoming 2015-2016 Theater & Dance season starting off with “Dancing at Lughnasa” followed by “Carrie, The Musical”

III. Member Introductions
   • Chair Bowers welcomed members and guests to the first PRBC meeting of the 2015-2016 Academic Year
   • Introductions of PRBC Committee members and guests

IV. Approval of Minutes
4.1 Minutes May 8, 2015 (Draft)
   • M/S/P Tanjasiri, De Land
V. New Business

5.1 AY 15/16 schedule

<table>
<thead>
<tr>
<th>Fall Meeting Dates</th>
<th>Spring Meeting Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 18, 2015</td>
<td>February 5, 2016</td>
</tr>
<tr>
<td>October 9, 2015</td>
<td>February 19, 2016</td>
</tr>
<tr>
<td>October 30, 2015</td>
<td>March 4, 2016</td>
</tr>
<tr>
<td>November 6, 2015</td>
<td>March 18, 2016</td>
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<tr>
<td>November 20, 2015*</td>
<td>March 25, 2016*</td>
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<tr>
<td>December 4, 2015</td>
<td>April 8, 2016</td>
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<td>December 11, 2015*</td>
<td>April 15, 2016*</td>
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<td>April 22, 2016</td>
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<td>April 29, 2016*</td>
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<td>May 6, 2016</td>
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<td>May 13, 2016*</td>
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</tbody>
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*=if needed

- Chair Bowers reviewed the PRBC agenda topics from powerpoint document sent via email on September 1, 2015
- Chair Bowers reviewed the AY 15/16 meeting schedule and requested feedback

5.2 Planning, Resource & Budget Committee Overview -

5.2.1 AS Senate Bylaws
Planning, Resource, and Budget Committee: Functions
(It is a long document. We are on page 16 and 17)
- Chair Bowers reviewed the Planning, Resource, and Budget Committee section of the Academic Senate Bylaws, UPS 100.001 (reference pages 16-17). Topics covered: Member terms, Composition, and Functions. Document sent via August 28th email.

5.2.2 Planning and Budgeting Process UPS 100.201
- Chair Bowers reviewed UPS 100.201 - Planning and Budgeting Process, UPS 100.201. Topics covered: Responsibilities and Guidelines for Fall 2015, Spring and Summer 2016.
- Chair Bowers mentioned Academic Senate Exec Committee reviewing UPS – Committee constitution and roles including members, advisors/ex-officio. Constitution of PRBC meets UPS requirements. Document included in August 28th email.

5.2.3 Budget 101: (VP Kim will present). In addition, the committee has a Titanium Community page where PRBC materials are archived. There is a folder with helpful budget documents if you would like to research further.

CSUF Finance and Admin Page
• Chair Bowers advised members and guests of three Budget 101 reference documents posted to the PRBC site in TITANium and included in the August 28th email from Sheretha Benjamin:
  o California’s State Budget: An 8-Step Guide
  o CSU Budget Process
  o Simplified General Budget Timetable

• VP Kim added the Budget website is also another source for relevant budget information. Budget Planning and Administration website: http://finance.fullerton.edu/budget/

• VP Kim introduced Guest Graylee, Interim Assistant Vice President of Planning and Analysis to members and guests. Guest Graylee provided a high level budget overview from the “CSU Business Process” powerpoint presentation. Topics covered included:
  o State of California Budget Timelines
  o Budget Cycle & Timelines
  o California State Budget Sources of General Fund Revenue
  o State General Fund Expenditure Budget
  o Higher Education General Fund Budget
  o Campus Share of CSU Budget
  o CSU Funding Methodology
  o Basis for Budgeting-Classification
  o Funding Methodology-Marginal Cost

• VP Kim and Guest Graylee addressed questions from members and guests

5.3 Summary of 2014-15 PRBC actions and PRBC Recommendations
(Immediate, Past Chair, Bob Mead will present)

• Past Chair Mead offered a powerpoint presentation “Planning, Resource, and Budget Committee (PRBC) AY 14-15” (presented at the Academic Senate meeting on May 7, 2015). The PRBC Recommendations for FY 2015-16 memo was included in the August 28th email. Presentation covered Committee activities addressed over the past year such as: Program approvals, UPS reviews, Funding Equity Resolution, campus initiatives, baseline and one-time funding for FY 14-15 and 15-16. Emphasis was placed on the following: Advocacy, Categorization of Budget Needs, Must Meet Obligations, Other Important Needs such as LOF, deferred maintenance, structural deficits, contingent faculty professional experience, College Park West, HIP (operationalize Strategic Plan), and future actions.

5.5 Setting an agenda for 2015-16

• Chair Bowers requested agenda items for AY 2015-16 for consideration. Members suggested the following topics:
  o Continuing discussion of performance based funding
  o Philanthropic plan presentation
  o Academic master plan/density
  o Staffing ration issues
  o Deferred maintenance issues
  o Contingent faculty program
  o Irvine campus
VI. Adjournment
• M/S/P Dabirian, De Land at 2:31 pm

Future items:
• Elect Vice Chair – discuss at the October 9th meeting
• Budget Update and situation for 2015-16 AY, VP Kim, Sept 18, 2015
• Request from Academic Senate Chair, Bonney, to review UPS 410.200 (tentative Sept 18, 2015)

Respectfully submitted: May Wong