PLANNING, RESOURCE AND BUDGET COMMITTEE
Minutes
May 10, 2013
12:30 PM – 2:30 PM
PLS-299

Attendance

| √  | Gary Au       | Mildred García | √  | Andrea Patterson |
| √  | Ann Camp representing President Mildred García | √  | Stephen García | √  | Greg Saks |
| √  | John Carroll  | Christa Johnson | √  | Michael Shafae |
| √  | José Cruz     | √  | Lisa Kirtman   | √  | Sean Walker |
| √  | Amir Dabirian | √  | Kari Knutson Miller | Diane Witmer |
| √  | Paul Deland   | √  | Amy Mattern |
| √  | Mike DeMars   | √  | Robert Mead |
| √  | Berenecea Johnson Eanes | √  | Bill Meyer |

Guests: Garcia, Jenkins, Hidalgo, Kopecky, Unterman, Wong

I. Call to Order
- Chair Mead called the meeting to order at 12:36 pm.

II. Urgent Business
- None

III. Announcements
- Chair Mead made several announcements at the meeting:
  - Congratulations to Knutson Miller and Carroll on their re-election to the Academic Senate
  - Maria Linder as the recipient of the Donald Shields Excellence in Scholarship and Creativity Award
  - Concert Under the Stars event scheduled for Saturday, September 21, 2013.
    Tables can be purchase but the lawn is free. Event includes food trucks, activities for children, and fireworks.

IV. Approval of Minutes
4.1 #12 PRBC Minutes, May 3, 2013 (Draft)
- M/S/P Deland, Dabirian
V. New Business

5.1 Review of results of May 3 dots exercise
(Results send via e-mail on May 3)
- Chair Mead reviewed the results from the recent dot exercise and asked for comments from committee members
- General comments:
  - Some overlap between goals/strategies and initiatives
  - Review details of highest priorities items to identify sections to retain
  - Determine priorities before addressing funding (reallocation, loans, fund raising)
  - Some action items are currently underway
  - Priority items may not be possible due to constraints (space allocation)
  - Suggest task force working on initiatives to provide update on progress

5.2 Putting together a budget memo
- Chair Mead asked for volunteers to help draft the budget memo to the President
  Sub-committee: Mead, Deland, Walker, Kirtman, Knutson Miller
- Review draft memo at May 17th meeting

VI. Adjournment
- M/S/P Dabirian, Deland at 2:13 pm.

UPCOMING MEETINGS:
12:30 – 2:30 PM, PLS-299

May 17, 2013

- Budget Memo

Respectfully submitted: May Wong